

Hall Ticket No:										
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College Code		
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY : KAKINADA

KAKINADA – 533 003 A.P.(India)

APPLICATION FOR AWARD OF DEGREE

(To be sent to the Controller of Examinations, JNTUK, Kakinada – 533 003.)

D.D. No: _____ Dt.: _____

Bank: _____ Amount Rs.: _____

In Convocation (in Absentia)

Pre – Convocation

Post- Convocation

} (Tick [✓] the appropriate box

Affix a recent
Passport Size
Photograph

Name in Block Letters(As Per SSC)																				

Father's name in Block Letters																				

Address for Communication (Do not repeat your name)																			
	Contact No:							Pin Code:											

Degree to be Awarded	Degree	
	Branch	

(To be filled in by the Office of the Controller of Examinations, JNTUK, Kakinada)

The Candidate has fulfilled all the academic requirements for the award of _____

_____ Degree in _____. The Candidate has secured _____

Class :

Date :

CONTROLLER OF EXAMIANATIONS

(To be filled in by the Office of the Registrar, JNTUK, Kakinada)

1. The award of Degree to the applicant was endorsed by the Academic Senate at it meeting held on _____

2. The Executive Council approved the award of Degree to the applicant at it meeting held on _____

3. Degree bearing number _____ was awarded to the applicant at the Convocation held on _____

4. Demand drafts entered in the D.D. Register at Page No. _____ on _____

5. The Degree certificate may be issued.

Date :

REGISTRAR

The Degree Certificate bearing No. _____ is Dispatched on _____.

Dispatching Clerk, JNTUK, Kakinada.

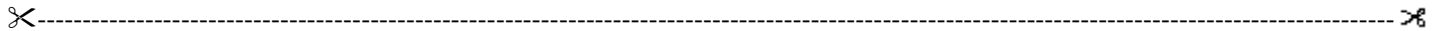
FOR POSTAL USE ONLY:

LABELS FOR PERMANENT ADDRESS (Write in CAPITAL LETTERS ONLY)

Note: As your Degree will be sent by post, write your full address neatly and legibly.

Affix one more Photograph
here & Write the Hallticket
No on the backside of
Photograph

HTNO	:
NAME	:
FATHER'S NAME	:
EMAIL ID	:
CONTACT NO	:
ALT- CONTACTNO	:
ADDRESS	:
PINCODE	:



FOR POSTAL USE ONLY:

LABELS FOR PERMANENT ADDRESS (Write in CAPITAL LETTERS ONLY)

Note: As your Degree will be sent by post, write your full address neatly and legibly.

HTNO	:
NAME	:
FATHER'S NAME	:
EMAIL ID	:
CONTACT NO	:
ALT- CONTACTNO	:
ADDRESS	:
PINCODE	:

List of copies to be enclosed to the application for processing OD

1. DD in favour of **the Registrar, JNTUK, Kakinada** payable at Kakinada.
(Name and H.T. Number shall be written on the back side of Demand draft)
Fees inclusive of Postage :
 - a) In Convocation (In Absentia) : **Rs 1500/-**
 - b) Pre-Convocation : **Rs. 3,500/-**
 - c) Post Convocation: **Rs. 1500/-** + (Late fee of Rs. 500/- per every year).
2. Xerox copies of SSC, Provisional certificate.
- 3
 - a) Xerox copy of CMM(for B.Tech/B.Pharmacy courses).
 - b) Xerox copies of two semesters marks memo for M.Tech/M.Pharmacy course.
 - c) Xerox copies of five semesters marks memo for MCA course.
 - d) Xerox copies of three semesters marks memo for MBA course.
4. Enclose **two passport size photographs** in a separate cover and pin the cover to the application. The H.T No should be invariably written on the backside of the photographs.
5. The Student Name and Fathers Name in the Provisional certificate must be written as per SSC.
6. If there is mistake in the PC/CMM correct immediately and enclose the corrected copies.
7. In case the filled application will by send by post. Please write “OD-APPLICATION “ on the top of the cover.
8. If they fail to fulfill any of the requirements stipulated above the OD Application will not processed.

Place :

Date :

SIGNATURE OF THE CANDIDATE